

**STUDENTS**

**Reporting Student Accidents**

Student accidents should be reported immediately. If a pattern of student accidents or injury is suspected by a County Office of Education staff person, a review of incidents may be conducted to determine the cause of reoccurrence.

Immediately following an accident and following any necessary medical attention, the Superintendent directs that the following steps be taken:

1. Employee immediately reports a student accident or injury to program administrator and ~~risk management-~~ [the Executive Director of Human Resources](#).
2. Employee completes a Student Accident Report and forwards to the program administrator on the day of the incident unless there are extenuating circumstances. All pertinent facts and information should be included with the report.
3. ~~Risk management-~~ [The Executive Director of Human Resources](#) forwards a copy of the report to the Superintendent or designee for any serious student accident.
4. Program administrator may request an investigation of the incident.

Legal Reference:

EDUCATION CODE

32040-43044 First Aid Equipment

49300-49307 School Safety Patrols

49403-49590 Pupil and Personnel Health

49408 Information for use in emergencies

49409 Athletic events; physicians and surgeons; emergency medical care; immunity

49470 Medical and hospital services for athletic program

49471 Medical and hospital services not provided or available

49472 Medical and hospital services for pupils

49474 Ambulance services

51202 Instruction in personal and public health and safety